

SPARHAM PARISH COUNCIL

**The next meeting of the Parish Council will be held on
Tuesday 10th March 2026 at 7.30pm in the Old School Room.**

*Sparham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow you to join in the debates.*

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 11th November 2025.
4. County & District Councillor Reports.
5. Meeting open for public participation.
6. Planning issues:
 - a) Applications for consideration.
 - Any applications received following the publication of the agenda.
(<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
 - b) Decisions to note.
 - PL/2025/1515/FMIN – Access Point off Lime Kiln Road - proposal: Permanent retention of an access to an agricultural field constructed as part of the Vattenfall/RWE windfarm scheme.
 - PL/2025/1936/HOU – 19 Whitwell Road - retrospective Single and Two Storey Rear & Side Extensions & Detached Car Port Outbuilding.
 - c) To receive an update regarding enforcement matters.
 - d) To receive an update regarding the Breckland Local Plan.
7. Highway & Footpath issues.
 - a) To receive an update to the request for an additional bus stop at Sparham Hill.
 - b) To receive an update to the application to the Parish Partnership scheme for 'Please drive carefully' signage.
 - c) To receive an update regarding the flooding issues arising from water draining onto the highway from the field adjacent to the bus shelter.
 - d) To receive an update regarding any issues reported to Highways and to report any new highway issues.

8. The Village Green
 - a) To receive a report regarding land registration of the Village Green.
 - b) To consider an application for free orchard trees to plant on the area of uneven, wet ground.
 - c) To receive an update on restoration to the wall and other maintenance works.

9. To receive a maintenance report and an update regarding alternative uses for the Phone Box.

10. To receive a report regarding the Permissive Pathway agreement.

11. Breckland Community (land) Transfer Policy – to consider the transfer of land from Breckland ownership to Sparham Parish Council.

12. To receive updates on issues raised:
 - a) Whitwell Road – pollution from horse muck heap.
 - b) Woodland Court – polluted ditch.

13. Finance & Governance Matters
 - a) To receive a financial report for the year ending 31st March 2026.
 - b) To consider approval of the following documents:
 - Data Protection Policy
 - Planning Policy
 - c) To receive a report regarding the Annual Governance Statement - Assertion 10.
 - d) To consider any charitable requests for donations.
 - e) To authorise financial payments as set out below and note any receipts.

<u>PAYMENTS</u>		
P32	Bus Shelters Cleans (x 3)	£54.00*
P34	Website Domain/Hosting Annual Renewal	£142.06
P35	Hill & Vale Donation	£103.00
P35	Church PCC Donation – Grass Cutting	£578.00
P35	Norfolk Citizens Advice Donation	£100.00

*, (SO), or (DD) indicates payment has been made.

<u>RECEIPTS</u>		
	Bank Interest	£20.26

14. Correspondence for circulation
(anything received after the agenda has been published will be circulated at the meeting)

15. To receive any new items for the next agenda.

16. To note the next meeting of the Parish Council will be held on Tuesday 12th May 2026, following the Annual Parish Meeting which commences at 7.30pm in the Old School Room.