

SPARHAM PARISH COUNCIL

**The next meeting of the Parish Council will be held on
Tuesday 8th September 2026 at 7.30pm in the Old School Room.**

*Sparham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow you to join in the debates.*

AGENDA

1. Welcome and apologies for absence (apologies received from Cllrs Chapman and Charles Sayer).
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 12th May 2026.
4. County & District Councillor Reports.
5. Meeting open for public participation.
6. Planning issues:
 - a) Applications for consideration.
 - Any applications received following the publication of the agenda.
(<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
 - b) Decisions to note.
 - PL/2025/1515/FMIN – Access Point off Lime Kiln Road - proposal: Permanent retention of an access to an agricultural field constructed as part of the Vattenfall/RWE windfarm scheme.
 - PL/2026/0489/FMIN - Adjoining Land to existing lets at middle of Nowhere Lane – erection of 4 no. new holiday lets.
 - c) To receive an update regarding enforcement matters.
 - d) To receive an update regarding the Breckland Local Plan.
7. Highway & Footpath issues.
 - a) To receive an update to the request for an additional bus stop at Sparham Hill.
 - b) To receive an update regarding the flooding issues arising from water draining onto the highway from the field adjacent to the bus shelter.
 - c) To receive an update regarding any issues reported to Highways and to report any new highway issues.
 - Blocked drains at junction of The Street & Well Lane, with collapsed road – now resolved by Highways.
 - d) To consider an application to the Parish Partnership Scheme.
8. The Village Green
 - a) To consider solutions to the area of uneven, wet ground.

- b) To receive an update on restoration to the wall and other maintenance works, and to consider 'Easyfundraising' as another means to raise funds for the restoration.
 - c) To receive an update regarding the wayleaves application in respect of the single pole – 2 phase.
 9. To receive a maintenance report and an update regarding alternative uses for the Phone Box.
 10. To receive a report regarding the Permissive Pathway agreement.
 11. To consider flood management in the Village.
 12. Finance & Governance Matters
 - a) To receive a financial report for the year ending 31st March 2027.
 - b) To appoint an internal auditor for the year ending 31st March 2027.
 - c) To approve the increased costs for the bus shelter cleaning.
 - d) To consider approval of the following policy documents:
 - Financial Regulations
 - Asset Register
 - Risk Assessment & Management Policy
 - Information Technology Policy
 - Safeguarding Policy
 - Publication Scheme
 - Data Protection Policy
 - e) To authorise financial payments as set out below and note any receipts.
- PAYMENTS
- | | | |
|-----|---------------------------------|---------------|
| P5A | ICO Data Protection Renewal | £47.00 (DD) |
| P11 | Wall Restoration Works | £240.00* |
| P12 | Wall Restoration Works | £1,500.00* |
| P13 | Grass Contractor – May | £105.00* |
| P15 | Grass Contractor – June | £105.00* |
| P16 | BT Box/Notice Board maintenance | £546.00* |
| P17 | Bus Shelter Clean (July) | £19.80* |
| P20 | Grass Contractor – August | £105.00 (tbc) |
- *, (SO), or (DD) indicates payment has been made.
- RECEIPTS
- | | |
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| Bank Interest | £18.36 |
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13. Correspondence for circulation
(anything received after the agenda has been published will be circulated at the meeting)
 14. To receive any new items for the next agenda.
 15. To note the next meeting of the Parish Council will be held on Tuesday 10th November 2026 at 7.30pm in the Old School Room.