

SPARHAM PARISH COUNCIL

The Annual Meeting of the Parish Council will be held on Tuesday 12th May 2026, following the Annual Parish Meeting which will commence at 7.30pm in the Old School Room.

Sparham Parish Council welcomes the public and press to its meetings. You may address the Council during the public participation session but standing orders do not allow you to join in the debates.

AGENDA

1. Election of Chairman and signing of the Declaration of Acceptance of Office.
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3. Welcome and apologies for absence (apologies received from Cllr David Chapman).
4. To receive any declarations of interest.
5. To approve the minutes of the meeting held on 10th March 2026.
6. County & District Councillor Reports.
7. Meeting open for public participation.
8. Planning issues:
 - a) Applications for consideration.
 - Any applications received following the publication of the agenda. (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
 - b) Decisions to note.
 - PL/2025/1515/FMIN – Access Point off Lime Kiln Road - proposal: Permanent retention of an access to an agricultural field constructed as part of the Vattenfall/RWE windfarm scheme.
 - PL/2026/0019/FMIN – Sparham Hall Farm – conversion of farm building to educational space with toilets.
 - c) To receive an update regarding enforcement matters.
 - d) To receive an update regarding the Breckland Local Plan.
9. Highway & Footpath issues.
 - a) To receive an update to the request for an additional bus stop at Sparham Hill.
 - b) To receive an update to the application to the Parish Partnership scheme for 'Please drive carefully' signage.

- c) To receive an update regarding the flooding issues arising from water draining onto the highway from the field adjacent to the bus shelter.
 - d) To receive an update regarding any issues reported to Highways and to report any new highway issues.
 - Blocked drain at junction of The Street & Well Lane – Highways will deal.
10. The Village Green
 - a) To consider solutions to the area of uneven, wet ground.
 - b) To receive an update on restoration to the wall and other maintenance works.
 11. To receive a maintenance report and an update regarding alternative uses for the Phone Box.
 12. To receive a report arising from the annual maintenance of external assets.
 13. To receive a report regarding the Permissive Pathway agreement.
 14. To consider flood management in the Village.
 15. To consider if a summary of ordinary council meetings should be published in the Hill & Vale.
 16. Finance & Governance Matters
 - a) To receive a financial report for the years ending 31st March 2026 and 31st March 2027.
 - b) To note the insurance renewal for 2026.
 - c) To note the new website address – www.sparhamparishcouncil.gov.uk.
 - d) To receive the internal auditors report and consider any recommendations.
 - e) To approve the certification of exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
 - f) To approve the annual governance statement in the 2025-26 Annual Return.
 - g) To approve the Statement of Accounts in the 2025-26 Annual Return.
 - h) To authorise financial payments as set out below and note any receipts.

PAYMENTS

P3	Norfolk County Council – Parish Partnership	£1,823.70
P4	Parish Council Insurance Renewal	£678.22
P6	Grass Contractor	£105.00
P7	Internal Auditor	£40.00

**, (SO), or (DD) indicates payment has been made.*

RECEIPTS

R1	Breckland Precept (1 of 2)	£3,750.00
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17. Correspondence for circulation
(anything received after the agenda has been published will be circulated at the meeting)
18. To receive any new items for the next agenda.
19. To note the next meeting of the Parish Council will be held on Tuesday 8th September 2026 at 7.30pm in the Old School Room.

Sheryl Irving
Clerk to the Council
clerk@sparhamparishcouncil.gov.uk
Tuesday 5th May 2026